



Kick off meeting agenda

Acronym: WBC-Inno

Project title:

Modernization of WBC universities through strengthening of structures and services for knowledge transfer, research and innovation,

Project number: 530213-TEMPUS-1-2012-1-RS-TEMPUS-JPHES

Belgrade, 18th- 19th December 2012



Tempus

Revision Sheet

Release No.	Date	Revision Description
Rev. 1	07/11/2012	Kick off Meeting Agenda – first draft by UKG
Rev. 2	15/11/2012	Workshop speakers confirmed participation
Rev. 3	05/12/2012	Updated list of attendees

TABLE OF CONTENTS

1.0 Purpose	4
2.0 Outcome	4
3.0 Kick off meeting agenda	5

1.0 Purpose

The purpose of this initial meeting is to build common understanding on the goals and objectives for the WBC-Inno TEMPUS project within the consortium, to present partner institutions, project activities and action plan, discuss future project implementation, responsibilities and technical/financial details.

2.0 Outcome

Each member of the project consortium understands specific project objectives, means and actions leading to their achievements, its respective roles and responsibilities, planned outputs and outcomes, and agrees with managerial structure and action plan. Additionally, all partners are introduced with policies and mechanisms for knowledge transfer, research and innovation at EU partners' institutions

KICK OFF MEETING AGENDA

Project Name:	Modernization of WBC universities through strengthening of structures and services for knowledge transfer, research and innovation	Page	1/3
----------------------	--	-------------	-----

Purpose, Objectives and Elements of the Meeting:

The purpose of this initial meeting is to build common understanding on the goals and objectives for the WBC-Inno TEMPUS project within the consortium, to present partner institutions, project activities and action plan, discuss future project implementation, responsibilities and technical/financial details.

As the agenda indicates, the meeting is divided into two days. The first day includes: **Part I – Opening and welcome** session, **Part II - Introductory session** with short presentations of all partner institutions, **Part III – WPs presentation Session**, when WP leaders present their workpackages and action plan for them, and **Part IV – Afternoon Session**, which includes forming of managerial/operational structures, WP action plan for six-month period, and presentations on financial management and Manual for contractual and financial management.

The second day includes two Workshop sessions, with the topic of **Knowledge transfer, research and innovation policy and mechanisms at EU partners' institutions**, when representatives of EU universities/institutions present their experiences in the area.

Expected Attendees:	<ol style="list-style-type: none"> 1. Marija Filipović-Ožegović 2. Dr. Mark Jones 3. Christoph Adametz 4. Ines Marinkovic 5. Alexandra Mayr 6. Regina Grussenmeyer 7. Prof. Dr. Vesna Mandic 8. Prof. Dr. Goran Stojanovic 9. Prof. Dr. Darko Petkovic, 10. Prof.Dr. Petar Maric 11. Tatjana Knezevic 12. Vojislav Veljkovic 13. Natasa Babacev 14. Gordana Danilovic Grkovic 15. Djordje Celic 16. Đenana Čolaković 17. Zoran Torgasev 18. Sasa Radetić 19. Velibor Bošković 20. Dr Gordana Bogdanović 21. Zorica Avramović 22. Prof. Dr Danijela Milošević 23. Jelena Jevtovic 24. Milan Ćurčić 25. Vladan Luković 	Date:	18 th –19 th December 2012
		Place:	Belgrade

Monday, 17th December 2012, Belgrade

20:00

Welcome cocktail
Meeting at the hotel reception

Tuesday, 18th December 2012, Belgrade

8:45 – 9:00

Registration of the participants, Conference room

Part I – Opening and welcome session

09:00 – 9:30

Welcome speech and
Project presentation

Prof. Dr. Vesna Mandić, Project Coordinator
Mrs. Marija Filipović-Ožegović, Manager of
Tempus Office in Serbia

Part II - Introductory session
Short presentations of partner institutions,
Approx. 5 minutes per institution

9:30 – 11:00

University of Brighton

Dr. Mark Jones

Graz University of Technology

Christoph Adametz

Centre for Social Innovation

Ines Marinkovic

University of Alicante

Alexandra Mayr

Hamburg University of Technology

Dr. Regina Grussenmeyer

University of Kragujevac

Dr. Gordana Bogdanović

University of Novi Sad

Prof. Dr. Goran Stojanović

University of Zenica

Prof. Dr. Darko Petković

University of Banja Luka

Prof. Dr. Petar Marić, Zdravko Kordić

University of Montenegro

Prof. dr Mileta Janjić, Tatjana Knezević

Business Innovation Centre
Kragujevac

Vojislav Veljković

Business Technology Incubator Of
Technical Faculties Belgrade

Gordana Danilović Grković, Natasa Babacev

Business Incubator Novi Sad

Djordje Čelić

Business Incubator Podgorica

Velibor Bošković

Business Service Center of
Government of Zenica-Doboj
Canton

Đenana Čolaković

Intranea Solutions

Zoran Torgasev

Innovation Center Banja Luka

Saša Radetić

11:00 – 11:30

Coffee break

	Part III – WPs presentation Session Approx 10 minutes each	
11:30 – 13:00	WP1 Presentation	Dr. Mark Jones, University of Brighton
	WP2 Presentation	Prof. Dr. Danijela Milošević University of Kragujevac
	WP3 Presentation	Prof. Dr. Goran Stojanović, University of Novi Sad
	WP4 Presentation	Zoran Torgašev, Intranea Solutions
	WP5 Presentation	Ines Marinkovic, Centre for Social Innovation
	WP6 Presentation	Prof. Dr. Petar Marić, Zdravko Kordić University of Banja Luka
	WP7 Presentation	Alexandra Mayr University of Alicante
	WP8 Presentation	Prof. Dr. Vesna Mandić University of Kragujevac
	Discussion	All participants
13:00 – 14:30	Lunch	
	Part IV – Afternoon Session	
14:30 – 15:00	Forming the management structures, voting for members of Steering Committee, Project Support Team and Quality Assurance Team	All participants
15.00 – 16.00	Financial management, Manual for contractual and financial management	Jelena Jevtović, Prof. Dr. Vesna Mandić University of Kragujevac
16:00 – 16:45	Action plans per WPs for six monthly period	Prof. Dr. Vesna Mandić, Jelena Jevtović WPs leaders, Task leaders
16.45 – 17.00	Discussion	All participants
17:00	End of the meeting day	
18.00-20.00	Sightseeing tour - Belgrade	
20:00	Dinner	

Wednesday, 19th December 2012, Belgrade

8:45 – 9:00	Registration of the participants, Conference room	
	Part I - Workshop session Knowledge transfer, research and innovation policy and mechanisms at EU partners' institutions Approx 30 minutes each	
9:00 – 10:30	Knowledge transfer mechanisms at University of Brighton	Dr. Mark Jones, University of Brighton
	Ways of knowledge and technology transfer at Graz University of Technology	Christoph Adametz Graz University of Technology
	Knowledge transfer, research and innovation policy in the Spanish HE System. Innovation support structures and mechanisms at the University of Alicante.	Alexandra Mayr, University of Alicante
10:30 – 11:00	Coffee break	
	Part II - Workshop session Knowledge transfer, research and innovation policy and mechanisms at EU partners' institutions Approx 30 minutes each	
11:00 – 12:30	University-Enterprise Collaboration in Research and Innovation at Hamburg University of Technology	Regina Grussenmeyer, Hamburg University of Technology
	Knowledge Transfer Study	Ines Marinkovic, Centre for Social Innovation
	Discussion	All participants
12:30 – 14:00	Lunch	
14.00 – 15.00	Individual meetings and consultation	